



# **BOSTON TERRIER CLUB OF AMERICA, INC.**

EXPENSE REPORT FOR FISCAL YEAR ENDING \_\_\_\_\_

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**IMPORTANT:** All expenses must be accompanied by a receipt with the total amount indicated. If only some items on a receipt are reimbursable expenses, those items must be circled and totaled on the receipt.

Receipt Date	Event Name	Expense Category*	Description of Expense	Amount

\*Expense Categories: printing, postage, banquet, judge expenses, rescue, awards, supplies, etc.  
If you are not sure of the correct category, please describe the expense.

**TOTAL** \_\_\_\_\_

**Comments:**

Submit expense report to: **Nancy A. Huber**  
Boston Terrier Club of America, Inc  
7210 Scenic Ridge Dr  
Clarkston, MI 48346

Email: [btclubamerica.treasurer@gmail.com](mailto:btclubamerica.treasurer@gmail.com)