



BOSTON TERRIER CLUB OF AMERICA, INC.

CHECK REQUEST FORM

Today's Date: _____

Please prepare a check to the following payee:

Payee: _____

Address: _____

Phone: _____

Date Needed: _____ Check Amount \$ _____

Club Member Requesting Info:

Requested by: _____

Email: _____

Event Name: _____

Special Handling Instructions: _____

(Please attach supporting documentation)

Expense Category	DESCRIPTION OF EXPENSE	AMOUNT
TOTAL FOR THIS REPORT \$		

(*Expense categories: printing, postage, hospitality, judge expenses, awards, rescue, supplies, etc. If you are unsure of the correct category, please describe the expense.)

Mail form to:

Nancy A. Huber
Boston Terrier Club of America, Inc
7210 Scenic Ridge Dr
Clarkston, MI 48346

Email: btclubamerica.treasurer@gmail.com